

# THE GERBER FOUNDATION

## PROJECT PROPOSAL BUDGET

<b>Estimated Income Sources (List specific sources)</b>	<b>Project Total</b>	<b>Request from The Gerber Foundation</b>
Your organization		
Foundations/Grants		
In-kind		
Corporate donors		
Other		
Fees		
Individuals		
<b>Total Expected Income</b>		
<b>Estimated Expenses</b>		
Salaries		
(Include payroll taxes and benefits)		
Travel		
Consultants		
Office		
Postage		
Admin		
Phone/Fax		
Printing/Copying		
Utilities		
Rent		
Other materials		
Equipment (list)		
<b>Total Project Expense</b>		

Customize this budget format to your project. Add or delete line items as needed for your project. Provide brief descriptions or explanations as needed in budget narrative. **Income and expense should balance in each column.**